

**NCAA DIVISION III COACHES OFF-CAMPUS RECRUITING GUIDE**  
**Effective January 8, 2007**

<b>Freshman/ Sophomore</b>	<b>Junior</b>	<b>Senior</b>	<b>Two-Year College Prospects</b>	<b>Four-Year College Prospects</b>	<b>Evaluations and Contacts</b>
<b>Recruiting materials -</b> <ul style="list-style-type: none"> <li>• Permissible.</li> </ul> <b>Telephone calls -</b> <ul style="list-style-type: none"> <li>• No limitations.</li> </ul>	<b>Recruiting materials -</b> <ul style="list-style-type: none"> <li>• Permissible.</li> </ul> <b>Telephone calls -</b> <ul style="list-style-type: none"> <li>• No limitations.</li> </ul> <b>Off-campus contact -</b> <ul style="list-style-type: none"> <li>• Conclusion of junior year.</li> </ul>	<b>Recruiting materials -</b> <ul style="list-style-type: none"> <li>• Permissible.</li> </ul> <b>Telephone calls -</b> <ul style="list-style-type: none"> <li>• No limitations.</li> </ul> <b>Off-campus contact -</b> <ul style="list-style-type: none"> <li>• Permissible.</li> </ul> <b>Official visits -</b> <ul style="list-style-type: none"> <li>• Opening day of classes.</li> </ul>	<b>Telephone calls -</b> <ul style="list-style-type: none"> <li>• No limitations.</li> </ul> <b>Contacts -</b> <ul style="list-style-type: none"> <li>• Permissible.</li> </ul> <b>Official visits -</b> <ul style="list-style-type: none"> <li>• October 15.</li> </ul>	<b>Telephone calls -</b> <ul style="list-style-type: none"> <li>• No limitations once permission granted.</li> </ul> <b>NCAA or NAIA institution -</b> <ul style="list-style-type: none"> <li>• Only after written permission has been granted by the student-athlete's institution.</li> <li>• Division III - Student-athlete self-release option available.</li> </ul> <b>Other four-year institution -</b> <ul style="list-style-type: none"> <li>• Written permission not necessary.</li> </ul> <b>Official visits -</b> <ul style="list-style-type: none"> <li>• October 15.</li> </ul>	<ul style="list-style-type: none"> <li>• No restriction on the number of contacts and evaluations.</li> <li>• Contacts restricted at prospect's practice/competition site until such time as the competition has concluded and the prospect has been released by the appropriate authority.</li> </ul>

\*Please note that this document should not be used as a substitute for the NCAA manual. Coaches are encouraged to contact the athletics compliance office for additional information.

**DEFINITIONS**

**Contact**

A contact is any face-to-face encounter between a prospect or the prospect's relatives and guardian(s) and an institutional staff member or athletics representative during which any dialogue occurs in excess of an exchange of a greeting. Any such face-to-face encounter that is prearranged (e.g., positions himself/herself in a location where contact is possible) or that takes place on the grounds of the prospect's educational institution or at the site of organized competition or practice involving the prospect or the prospect's high school, preparatory school, two-year college or all-star team shall be considered a contact, regardless of whether any conversation occurs. However, an institutional staff member or athletics representative who is approached by a prospect or the prospect's relatives and guardian(s) at any location shall not use a contact, provided the encounter was not prearranged and the staff member or athletics representative does not engage in any dialogue in excess of a greeting and takes appropriate steps to immediately terminate the encounter.

**Prospective Student-Athlete**

A prospective student-athlete is a student who has started classes for the ninth grade. In addition, a student who has not started classes for the ninth grade becomes a prospective student-athlete, if the institution provides such an individual (or the individual's relatives or friends) any financial assistance or other benefits that the institution does not provide to prospective students generally. An individual remains a prospective student-athlete until one of the following occurs (whichever occurs earlier):

- The individual officially registers and enrolls in a minimum full-time program of studies and attends classes in any term of a four-year collegiate institution's regular academic year (excluding summer); or
- The individual participates in a regular-squad practice or competition at a four-year collegiate institution.

**Recruited Prospective Student-Athlete**

Actions by staff members or athletics representatives that cause a prospect to become a recruited prospect at that institution are:

- Providing the prospect with an official visit;
- Having an arranged, in-person, off-campus encounter with the prospect or the prospect's relatives and guardian(s);

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**DEFINITIONS (cont.)**

c. Initiating or arranging a telephone contact with the prospect, the prospect's relatives and guardian(s) on more than one occasion for the purpose of recruitment.

**Telephone Calls**

The definition of a telephone call includes a facsimile or other electronically transmitted correspondence (e.g., e-mail, Instant Messenger, pages, text messaging).

**Contacts and Telephone Calls**

**Telephone Calls to Prospects**

An institution may permit a student-athlete, a staff member, or a representative of athletics interests to telephone a prospective student-athlete at the institution's expense at any time, provided the call is only for the purpose of recruitment and is with full knowledge of the athletics department.

**Visits to a Prospect's Educational Institution**

Visits to a prospect's educational institution must receive the approval of the executive officer (or the executive officer's designated representative) of the prospect's educational institution.

**Practice or Competition Site**

Recruiting contact may not be made with a prospective student-athlete before any athletics competition in which the prospective student-athlete is a participant during the day or days of competition, even if the prospective student-athlete is on an official or unofficial visit. Such contact shall be governed by the following:

- a. Contact shall not be made with the prospective student-athlete at any site before the contest on the day or days of competition;
- b. Contact shall not be made with the prospective student-athlete from the time the prospective student-athlete reports on call (at the direction of the prospective student-athlete's coach or comparable authority) and becomes involved in competition-related activity (e.g., traveling to an away-from-home game) to the end of the competition even if such competition-related activities are initiated before the day or days of competition;
- c. Contact shall not be made after the competition until the prospective student-athlete is released by the appropriate institutional authority and departs the dressing and meeting facility; and
- d. Contact shall not be made with the prospective student-athlete involved in competition that requires more than one day of participation (e.g., a basketball tournament) until after the prospective student-athlete's final contest is completed and he or she is released by the appropriate institutional authority and leaves the dressing and meeting facility.

**Notes:**